



(NAAC Accreditation :B⁺⁺) Phone : (02778) (O) 250114 – 214

IDAR ANJANA PATIDAR H.K.MARTS AND P.N.PATEL COMMERCE COLLEGE, IDAR

[Managed by : Uttar SabarkanthaUchchaKelavani Mandal],[Affiliated to : Hemchandracharya North Gujarat University, Patan]

Valasna Road, Javanpura, IDAR - 383430 (S.K.), (Gujarat)

ઈડર આંજણા પાટીદાર એચ.કે.એમ.આર્ટ્સ અને પી.એન.પટેલ કોમર્સ કોલેજ, ઈડર.

(ઉત્તર સાબરકાંઠા ઉચ્ચ કેળવણી મંડળ, ઈડર દ્વારા સંચાલિત), (હેમચંદ્રાચાર્ય ઉત્તર ગુજરાત યુનિવર્સિટી, પાટણ સંલગ્ન)

વલાસણારોડ, જવાનપુરા, ઈડર-૩૮૩૪૩૦, (સા.કાં.), (ગુજ.)

UGC Code No :15/04

Uni.CollegeCode :025

Uni. Centre Code :06

Govt. Grant Code :133

Govt. DP Code :038

Govt. Zone Code :93

E-mail : idarac70@yahoo.in

Website : www.accidar.org

Ref. AQAR/2020-21/6.2.2

Date- 13/10/2021

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Sr.No	Functions	Procedures Effective Implementation
1	Curriculum Development	Curriculum development is not a part of institute because we are the affiliated with HNGU, Patan but more their 10 faculties are the member of BOS and they play their role in to Curriculum development and others are giving their view regarding it.
2	Teaching and Learning	Institute have sufficient staff in all the subjects and they are well experience. We have LCD in the needed class room so teacher use it to batter convey. Most of the teacher use ICT in their learning process.
3	Examination and Evaluation	Institute organize one internal exam during each semester. Rest of internal exam faculty of each subject take test during class for continues assessment. For the exams, 30 marks are from internal evaluation and 70 from the University exam. There is one theory internal exam during each semester which carries 50 of the internal mark allowance. Rest of the internal marks come from attendance and assignment, continuous class tests, seminars, quiz, etc. Students are made aware of all exam processes and programmes well in advance. The internal marks are displayed on the departmental notice board and students are given a time limit to report any discrepancies. Any grievances towards evaluation are solved at departmental level. The mechanism of internal assessment is transparent and robust.
4	Research and Development	Although, primarily a UG college, IQAC and research committee encourage the staff and the students to take up research projects and present their work in various seminars and symposia. Some teachers are given financial aid to attend seminars and present papers. Linkages with many reputed research organizations have been established. The labs at the Institute are equipped with the entire necessary infrastructure for basic scientific research. The library is linked to INFLIBNET, a source of thousands of books and papers. IQAC and research committee continues encourage PG students and staff to do research.
5	Library, ICT and Physical Infrastructure / Instrumentation	Institute always excited to added books, ICT equipments, physical and academic infrastructure. Ever year institute ask faculty of all the department for their requirements and according to grant committee and principal take decision to alot the grant.

Clean Campus Green Campus

6	Human Resource Management	The Management and Principal always support the staff at the Institute. The teaching members are motivated to conduct research, attend and present papers at seminars, interaction / collaboration with nearby institutes, arrange seminars, workshops, and all other activities to enhance the quality of the Institute. The management provides Adhoc staff when vacancies are not filled so that teaching is not affected. It supports and manages human resources at all levels academic, administrative and financial. Our management and principal always take care to manage human resources.
7	Industry Interaction / Collaboration	Institute do academic, research, culture etc. MOUs with nearby institutes and industries and arrange seminar, workshop, faculty exchange, student exchange like programme with the collaboration of MOU institutes and industries.
8	Admission of Students	Our college has admission committee for UG level admission. Equal opportunity is given to all the eligible candidates/students irrespective of their caste, creed, gender, number of attempts and merit at HSC level purely on first come first served basis. PG level admission process is done online on merit basis, and is under the control of the Hemchandracharya North Gujarat University, Patan. All the seats are filled every year in UG and PG from the inception of the college. First year UG student admission fully online and on the bases of merit.

Place: Idar

Principal

Date:13/10/2021